



VILLAGE OF BARTLETT REQUEST FOR CITATION REVIEW



CITATION NUMBER P _____

CITATION ISSUE DATE _____

This is a request for review of a local ordinance citation and does not mean the citation will be voided or not processed in the event my request is denied. I have indicated below the circumstances I feel should be brought to the attention of the officer and I am requesting this citation be voided based on those circumstances.

COMPLAINANT MUST RETAIN THE CITATION DURING THE REVIEW PROCESS

NAME _____ PHONE _____

EMAIL ADDRESS: _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

OFFICER'S STAR # _____ VIOLATION _____

COMPLAINANT'S STATEMENT OF CIRCUMSTANCES (USE REVERSE IF NEEDED)

SIGNATURE _____ DATE _____

____ CITATION MAY BE VOIDED BASED ON THE CIRCUMSTANCES

____ CITATION TO REMAIN IN FORCE, REQUIRING PAYMENT OR COURT APPEARANCE

OFFICER'S SIGNATURE _____ DATE _____

OFFICER'S COMMENTS _____

Your request for review has been complied with. The following is the recommendation of the review:

____ Request has been approved and the CITATION WILL BE VOIDED.

____ Request has been DENIED, requiring full payment or court appearance.

SIGNATURE _____ DATE _____

Chief of Police

TO: _____ Citation # P _____
